

MINISTRY OF TOURISM TRADE AND
INDUSTRY

DATA AND INFORMATION
DISSEMINATION PLAN

Policy Analysis Unit

May 2009

“The Data and Information Dissemination Plan outlines the means to be used by the Ministry of Tourism Trade and Industry to share its statistics with its key stakeholders”

List of Acronyms

BOU	Bank of Uganda
CAA	Civil Aviation Authority
CITES	Convention of International
DFID	Department for International Development
EU	European Union
MFPEd	Ministry of Finance Planning and Economic Development
MOFA	Ministry of Foreign Affairs
MoLG	Ministry of Government
MTAC	Management Training and Advisory Centre
MTTI	Ministry of Tourism Trade and Industry
PNSD	Plan for National Statistical Development
PSFU	Private Sector Foundation Uganda
SACCO	Savings and Credit Cooperatives
UBOS	Uganda Bureau of Statistics
UCA	Uganda Cooperative Alliance
UCE	Uganda Commodity Exchange
UEPB	Uganda Export Promotion Board
UIA	Uganda Investment Authority
UIRI	Uganda Industrial Research Institute
UMA	Uganda Manufacturers Association
UNBS	Uganda National Bureau of Standards
UNCCI	Uganda National Chamber of Commerce and Industry
UNFF	Uganda National Farmers Federation
URA	Uganda Revenue Authority
UTB	Uganda Tourism Board
UWA	Uganda Wildlife Authority
UWEC	Uganda Wildlife Education Centre

Introduction

As part of implementing the Sector Strategic Plan for Statistics, an inventory of the Ministry's statistics was compiled under phase 1 of the Plan for National Statistical Development (PNSD) supported by the Department for International Development (DFID). The inventory consists of the existing statistics in the Ministry, its affiliated institutions as well as other Ministries, Departments and Agencies whose mandates and functions directly relate to that of MTTI. The inventory is a major bench mark of the then existing statistics, statistical management practices as well as the gaps which will be the basis for the desired interventions to deliver the necessary changes in the MTTI statistical system.

Although a number of data sets were reported as available, they were also stated not easy to access due to a number of reasons ranging from incompatible file formats to absence of specific persons to handle statistics in the various departments/organizations. This was deemed to diminish the level of utilization among other defects. This dissemination plan outlines the means to be used by the Ministry of Tourism Trade and Industry to share its statistics with its key stakeholders.

The goal is to promote utilization of statistics in the management and policy formulation processes of the Ministry and its partner institutions; by timely, efficiently and effectively sharing the available MTTI statistics with all the key stakeholders.

Originating department/Institution	Datasets	Description	Users	Frequency of production	Mode of Dissemination	Frequency of Dissemination
Tourism development	Tourists Arrivals and departures	Arrivals/departures by origin/destination	MTTI, Prospective investors, researchers, tour operators, tourists, MOFPED, MoFA, UTB	Quarterly, Annually	World wide web, printed publications	Quarterly, Annually
Tourism development	Earnings from Tourism	Tourist expenditure	MTTI, Prospective investors, researchers, tour operators, tourists, URA, MFPED, UTB	Annually	World wide web, printed publications	Quarterly, Annually
Tourism development	Accommodation establishments	Accommodation establishments by location, room and bed capacity	MTTI, Prospective investors, researchers, tour operators, tourists, hoteliers, UTB	Adhoc-	World wide web, printed publications	Quarterly, Annually
Tourism development	Physical tourist attractions	tourist attractions by location	MTTI, Prospective investors, researchers, tour operators, tourists, UTB	Adhoc	Worldwide web, brochures, magazine	Annually
Tourism development	Tour operators	Tour operators by location	MTTI, prospective investors, researchers, tour operators, tourists, UTB	Annually	World wide web, reports	Annually
Museums and Monuments	Visitor ship	Visitors by site, origin, areas of interest	MTTI, Researchers, NGOs, International agencies, UTB	Daily, monthly, Annually	World wide web, Reports	Quarterly, Annually

Originating department/Institution	Datasets	Description	Users	Frequency of production	Mode of Dissemination	Frequency of Dissemination
Museums and Monuments	Artefacts and sites	Ethnography archaeology, palaeontology, art, library, records	MTTI and corporate institutions, Researchers, Educational institutions, UTB	Annually	World wide web, reports	Annually
UTB	Events Information	Events Information News Letters	MTTI, UTB, MoFA, Tour operators, tourists,	Monthly	World wide web, Email, printed publications, CDs, bulletins	Quarterly
UTB	Picture gallery	Tourism photo gallery	Domestic tour operators, advertisers, MTTI, CAA, MoFA, media Center	Adhoc	CDs, World wide web	Quarterly, Annually
Wild life conservation department	Protected areas	Protected areas by name, size and location	MTTI, Tourists, researchers, communities	Quarterly, Adhoc	World wide web, workshops, printed publications	Annually, quarterly
Wild life conservation department	Wildlife population	Numbers of wildlife population by type, sex and location	MTTI, Tourists, researchers.	Quarterly, Adhoc	World wide web, workshops, reports, printed publications.	Annually
Wild life conservation department	Wild life trade	Numbers of wildlife exports/imports by type and destination/origin	MTTI, UWA, researchers, CITES	Annually	World wide web, printed publications	Annually
UWA	Research catalogues	Catalogues of researches and researchers	Academia, UWA	Quarterly	printed publications, world wide web	Quarterly, Annually
UWA	Animal Population	Number of animals by category	UWA, Prospecting investors, UIA, academicians, tour operators, MTTI, MoFA, tourists	Annually	printed publication, world wide web	Annually

The above datasets can be accessed either on request or on the individual organization websites

Originating department/Institution	Datasets	Description	Users	Frequency of production	Mode of Dissemination	Frequency of Dissemination
UWA	Animal Species	Species of different animals by location	MTTI, MoFA, Tour operators, , tourists, researchers, academia	Annually	printed publication, world wide web	Annually
UWA	Wildlife visitor statistics	Number of visitors in the parks	UWA, MTTI, MFPED, UBOS	Quarterly	printed publication, world wide web	Quarterly, Annually
UWA	Park maps	Area maps by location by significant physical features	UWA, MTTI, tourists, researchers, academia, communities	Quarterly	printed publications	
UWA	Revenue and expenditure	Revenues shared by stakeholders in the parks	UWA, MTTI, local governments that neighbour PAs, MFED	Quarterly	printed publication	Quarterly, Annually
UWA	Illegal activities	List of illegal - activities by protected area in terms of encroachment, poaching	UWA, MTTI, Parliament, Police.	Quarterly	printed publication	Quarterly, Annually
UWA	Investments in protected areas	Investments undertaken by UWA in the protected areas	MTTI, UWA, Local Government, Donors	Quarterly	printed publication	Quarterly, Annually
UWEC	Staff Enrolment	Employees by Age Sex Grade	UWEC, MTTI	Monthly	Reports	Monthly, Quarterly, Annually
UWEC	Visitor ship	Number of visitor by Origin Age	UWEC, MTTI	Daily, Monthly Quarterly, Annually	Printed publication world wide web	Monthly, Quarterly, Annually
UWEC	Wildlife Population	Biodiversity by Species Age	Internal Use External Use (with UWA and	Daily	World wide web, printed publication	

The above datasets can be accessed either on request or on the individual organization websites

Originating department/Institution	Datasets	Description	Users	Frequency of production	Mode of Dissemination	Frequency of Dissemination
		Sex Number	researchers)			
UWEC	Infrastructure	Infrastructure by Category, Use and Status	UWEC, MTTI, visitors	Monthly	Worldwide webs, reports Meetings	Monthly, quarterly, Annually
UWEC	Assets Inventory	Assets by name/category, status and age	UWEC	Monthly Annually	Reports	
UWEC	Income	Source Department	UWEC	Daily Monthly Quarterly Annually	Financial reports	Daily Monthly Quarterly Annually
UWEC	Expenditure	Vote Item Department	UWEC	Daily Monthly Quarterly Annually	Financial and management reports	Daily Monthly Quarterly Annually
Internal/ External Trade	Exports	Value of exports and commodity exports	MTTI, UEPB, MFPED, URA, UMA, UNCCI, PSFU, UNFFE, ACADEMIA, Research Institutions, NGOs, DENIVA, WORLD BANK, EU	Monthly	Reports, World Wide Web, Email	Monthly Quarterly Annually
Internal/External Trade	Imports	Value of imports and commodity imports	MTTI, UEPB, MFPED, URA, UMA, UNCCI, PSFU, UNFFE, ACADEMIA, Research Institutions, NGOs	Monthly	World wide web, printed publications	Monthly Quarterly Annually

Originating department/Institution	Datasets	Description	Users	Frequency of production	Mode of Dissemination	Frequency of Dissemination
			DENIVA, WORLD BANK, EU			
UEPB	Exports	Volumes, Values, Destination, Company name	Exporters, academia, policy makers	Annually, daily	World wide web-, printed publications	Monthly Quarterly Annually
UEPB	Exporters		Exporters, Importers, Policy Makers	Annually	World wide web-regional information points, printed publications	Monthly Quarterly Annually
UEPB	Market Information Source	Market sources, prices, market access, market trends, standards, events, products being demanded	Potential Exporters, Importers, Policy Makers, farmers organizations	Annually	World wide web, printed publications	Monthly Quarterly Annually
URA	Revenue Collections		URA, MFPED, BOU, MTTI,	Monthly	Web site, printed publication	Monthly Quarterly Annually
URA	Exports	Value, volume and destination of exports	MTTI, UEPB, MFPED, URA, UMA, UNCCI, PSFU, UNFFE, ACADEMIA, Research Institutions, NGOs DENIVA, WORLD BANK, EU	Monthly	Web site, printed publications	Monthly Quarterly Annually
URA	Imports	Value, volume and origin of imports	MTTI, UEPB, MFPED, URA, UMA, UNCCI,	Monthly	Web site, printed publications	Monthly Quarterly Annually

The above datasets can be accessed either on request or on the individual organization websites

Originating department/Institution	Datasets	Description	Users	Frequency of production	Mode of Dissemination	Frequency of Dissemination
			PSFU, UNFFE, ACADEMIA, Research Institutions, NGOs DENIVA, WORLD BANK, EU			
URA	Tax Payer Registration		URA, MFPED, UBOS, MTTI	Monthly	Reports	Monthly Quarterly Annually
URA	Return Filing Statistics		URA, MFPED, central govt, UBOS	Monthly	Reports	Monthly Quarterly Annually
URA	Motor Vehicle Registrations		URA, MFPED, central govt, UBOS	Monthly	Reports	Quarterly Annually
URA	ICT Coverage Statistics	ICT coverage by URA stations	URA	Quarterly	Reports	
URA	Embossing Fees Statistics		URA, MFPED, central govt	Monthly	Reports	
URA	Tax Policy Changes		URA, MFPED, BoU, MTTI	Monthly		
URA	Human Resource Statistics		URA, MFPED	Monthly		
URA	Production Statistics- Exercisable Products		URA, central govt	Monthly		
UMA	Membership	List of members by category	UMA, MFPED-CICS, UIRI, DANIDA, Asia and Scandinavian Commercial attaches		World wide web, reports	Quarterly, Annually
UMA	UMA events	Regional and international trade	Asia and Scandinavian	Monthly, Quarterly,	World wide web, reports	Quarterly, Annually

The above datasets can be accessed either on request or on the individual organization websites

Originating department/Institution	Datasets	Description	Users	Frequency of production	Mode of Dissemination	Frequency of Dissemination
		fairs	Commercial attaches UMA, MFPED, Local business community- Mukwano, Shumuk, Kakira Sugar works, SNV, DANIDA, MTTI	Annually		
UMA	Products imported and exported	Products exported & imported by company	UMA, MFPED, UBOS, MTTI		World wide web	Quarterly, Annually
Cooperative	Cooperative Membership	Number of members by society and sex	MTTI, BOU, MFPED, NGOs, UCA, UCE, Donors and other stakeholders	Quarterly	Printed publications, world wide web	Quarterly, Annually
Cooperative	Co-operatives register	Number of registered co-operatives and their distribution	MTTI, BOU, MFPED, NGOs, UCA, UCE, Donors and other stakeholders	Daily	World wide web, reports, printed publications	Quarterly, Annually
Cooperative	Share capital, savings and loans	SACCO business activity	MTTI, BOU, MFPED, NGOs, UCA, UCE, Donors and other stakeholders	Quarterly	printed publications	Quarterly, Annually
Cooperative	Cooperatives Annual Returns	Cooperatives societies financial performance, leadership quality	MTTI, BOU, MFPED, NGOs, UCA, UCE	Annual	Reports	Annually
Cooperative	Storage facilities/warehouses	Ware houses by location and storage capacity	MTTI, BOU, MFPED, NGOs, UCA, , Traders,	Adhoc	printed publications	Annually

The above datasets can be accessed either on request or on the individual organization websites

Originating department/Institution	Datasets	Description	Users	Frequency of production	Mode of Dissemination	Frequency of Dissemination
			UCE, MAIF, Farmer organizations			
Cooperative	Activity data	-cooperative business turnover by society	MTTI, BOU, MFPED, NGOs, UCA, UCE, MAIF, Traders, donors	Adhoc	printed publications	Annually
Industry department	Industrial establishments by category	Name, nature of business, technologies, location	Investors, academicians, MTTI, MFPED, Local Governments, Trade organisations	Adhoc	printed publication, World wide web	Annually
Industry department	Production costs by category	Cost of manufacturing activities and inputs	Investors, academicians, MTTI, MFPED, Local Governments, Trade organisations	Adhoc	printed publication, World wide web	Annually
Industry department	Employees by category	Number of employees, skilled and unskilled	Investors, academicians, MTTI, MFPED, Local Governments, Trade organisations	Adhoc	Administrative reports	Annually
UNBS	National and International Standards	Number of standards developed by category, title and price of the standards, standards of other countries	UNBS, MTTI, MFPED, NPA, Exporters, Local Govts	Continuous	Printed publication, World wide web	Annually
UNBS	Fuel marking	Origin of the truck, truck number, fuel type, importing company, quantity of fuel	UNBS, MTTI, MFPED, NPA, URA, Exporters	Daily	Administrative reports	Quarterly, Annually

Originating department/Institution	Datasets	Description	Users	Frequency of production	Mode of Dissemination	Frequency of Dissemination
UNBS	Import inspection	Name of the importer, manufacturer, Number. of consignments, conformity to national standards	Internal Traders, MFPED, URA, MTTI,	Daily	Administrative reports	Quarterly, Annually
UNBS	Weights and measures	Number of instruments and equipment submitted, conformity to standards	UNBS, MFPED, MTTI, International Agencies, Local Govt	Quarterly	Administrative reports	Quarterly, Annually
UNBS	Market surveillance	Products, Expiry dates, conformity to standards	UNBS, URA	Daily	Printed publication, television	Monthly, Quarterly, Annually
UNBS	Sample testing	Number of samples tested, quality parameters	UNBS, MTTI, International Agencies, Local Govt, business community	Daily	Administrative reports	
UIRI	Industrial Establishments	Name, nature of business, technologies, location	Investors, academicians, UIRI, MTTI, International Agencies, Local Governments,	Adhoc	Printed publications	Quarterly,
UIRI	Technological processes	Process needed to produce a product	Investors, academicians, UIRI, MTTI, International Agencies, Local Governments,	Monthly	Printed publications, web site	Monthly, Quarterly, Annually
UIRI	Expert profiles	Names of specialists & their area of specialization, location	Investors, academicians, UIRI, MTTI, International Agencies, Local	Monthly	Administrative reports	Annually

The above datasets can be accessed either on request or on the individual organization websites

Originating department/Institution	Datasets	Description	Users	Frequency of production	Mode of Dissemination	Frequency of Dissemination
			Governments,			
UIRI	Raw materials	Raw materials needed to produce a product	Investors, academicians, UIRI, MTTI, International Agencies, Local Governments,	Monthly	Printed publications, world wide web	Annually
UIRI	Prices on technologies, equipment	Supplier, location, prices	Investors, academicians, UIRI, MTTI,	Monthly	Administrative reports	
MTAC	Students Enrolment	Students Enrolment by Sex and Grade	MTAC, MTTI	Monthly And Annually	Administrative reports	
MTAC	Small & Medium enterprise proprietors	Entrepreneur development and improvement	MTAC, MTTI, Prospective Investors in small industries, MoLG	Fortnightly	Printed publications	Annually
MTAC	Skills improvement programmes list	Managerial and Training	MTAC, MTTI	Monthly	Printed publications, world wide web	Quarterly, Annually
MTAC	Client list	Consultancy services offered by MTAC	MTAC, MTTI	Annually	World wide web, administrative reports	Quarterly, Annually
MTAC	Tenants list	List of persons and firms renting MTAC premises by amount	MTAC, MTTI	Monthly Quarterly and Annual	World wide web, administrative reports	
MTAC	Fixed Assets register	Land Buildings Furniture and Equipments by value, age and condition	MTAC, MTTI	Annual	Administrative reports	
MTAC	Reading Materials	Books Journals Magazines	MTAC, MTTI	Fortnight Monthly	World wide web, administrative reports	Annually

Originating department/Institution	Datasets	Description	Users	Frequency of production	Mode of Dissemination	Frequency of Dissemination
		News Papers by author				
Finance & Administration	Staff Enrolment	Employees by Age, status Sex, date of appointment Grade, Salary	Permanent Secretary, Minister of Tourism Trade and Industry, Ministry of Public Service, MFPED	Monthly	Administrative Reports	Annually
Finance & Administration	Assets register	Category by Status and date of acquisition	Permanent Secretary, Minister of Tourism Trade and Industry, Ministry of Public Service, MFPED	Monthly	Administrative Reports	Annually