

- Business plans formulation.
- Project design and feasibility studies.
- Baseline surveys
- Development plans formulation
- Project Evaluation

Arrangements are being made to set up a fully-fledged research and consultancy unit.

EXTRA-CURRICULAR ACTIVITIES:

As part of the timetable students participate in sports and games especially Athletics, soccer, Netball, Badminton and indoor games.

OTHER FACILITIES:

(a) Workshop/Seminar Facilities:

The college has facilities for outsiders to host both residential and non-residential workshops/seminars, meetings, parties, retreats etc.

(b) Medical Facilities:

The college has a sickbay with a full time nurse, visiting clinical officer and medical doctor three times and once a week respectively.

HOW TO APPLY TO JOIN THE COLLEGE

GOVERNMENT SPONSORED STUDENTS

The Government sponsors some students for the diploma course in Cooperative and Business Administration (DCBA). These apply to the coordinator, Joint Admissions Board (JAB) Ministry of Education and Sports and are selected and admitted by the same board.

SELF SPONSORED STUDENTS.

These apply to the Principal Uganda Co-operative College and the selection is done by the college academic board.

WHAT THE COLLEGE GRADUATES CAN DO:

The training at the Co-operative College embraces a wider range of business and development related fields and imparts vocational and practical skills to the graduates such that they can;

- Work as middle cadre managers, in cooperative, business and other development organizations like NGOs.
- Work as assistant accountants, auditors in:-
 - Co-operative and other business organizations.
 - Local government structures.
 - NGOs
 - Audit and Accounting firms
 - Educational Institutions
 - Insurance and Banking Institutions
- Be employed to work as:-
 - Co-operative extension workers, inspectors and supervisors.
 - Change agents in development organizations.
- Create jobs for themselves and others by designing and implementing projects.

FOR FURTHER DETAILS, CONTACT

The Principal

Uganda Co-operative College

P.O Box 10,

KIGUMBA – MASINDI

MOBILE: 077-2-695805

OR

REGISTRAR

MOBILE: 077-2-492514



**UGANDA
CO-OPERATIVE
COLLEGE
P.O BOX 10
KIGUMBA, MASINDI**



BACKGROUND

The Uganda Co-operative College is the only Institution offering Co-operative development related studies in the country. It started at Nsamizi in 1954, transferred to Bukalasa in 1963 and moved to the present campus – Kigumba in 1974.

The college's original mission was to train people who would work as Co-operative Extension Staff in the department of cooperative development, middle cadre managers in the District Co-operative Unions and secretary managers in primary cooperative societies.

The College's mission and mandate changed with the advent of Structural Adjustment Programme which introduced new economic reform policies particularly trade liberalization.

The college was transferred to the ministry of Education and Sports in 1998 falling under the department of Business, Technical, Vocational Education and Training (BTVET).

LOCATION

The college is located in Kigumba sub-county, Masindi District, Western Uganda, 200km on Kampala City on Kampala – Gulu highway.

STATUS AND SET-UP

Uganda Co-operative College is a Tertiary Institution owned and funded by the Government of Uganda. It has a Governing Council appointed by the Minister of Education and Sports. The head of the Institution is the Principal.

The college's main campus is at Kigumba and has another campus at Tororo. The third campus at Bukalasa was closed in 1999 as a result of restructuring and rationalization by the ministry of Education and Sports.

VISION

The College's Vision is "To have the College develop into a centre for excellence in co-operative and private sector development training".

MISSION

"To contribute to the efficient management, sustainable development of the co-operative movement and the private sector by providing skilled manpower, enlightened membership through research, education and training".

COURSES OFFERED.

The college training programmes are geared towards cooperative and business development and management; The main courses include:

- (1) 1 Year Certificate course in Co-operative and Business Administration (CCBA) -currently tenable at Tororo Campus.
- (2) 2 Year Diploma course in Co-operative and Business Administration (DCBA) tenable at the main campus Kigumba.

ENTRY REQUIREMENTS:

CERTIFICATE COURSE

- O' Level Certificate with at least 4 credit passes two of which are in Mathematics and English.
- A' Level Certificate with at least two subsidiary passes One of which should be in Economics or Mathematics.
- other Training equivalent to any of the two requirements above.

DIPLOMA COURSE:

- Certificate in Co-operative and Business Administration (CCBA)
- A' Level Certificated with at least 2 principle passes one of which should be in either Economics or Mathematics
- Certificate or Diploma in a Business or development related field from a training Institute recognized by the

Ministry of Education and Sports.

INFORMATION TECHNOLOGY (IT)

IT studies have been made part of the curriculum to ensure that the college produces computer literate graduates

OTHER COURSES:

Following the liberalization of trade which led to the rationalization of business and activities in the Co-operative movement and the private sector, the vision and mission of the college had to be adjusted to the new challenges. This led to the review of the curriculum and the introduction of other courses. This aimed at making the college graduates more competitive in the job market and also become job creators.

These courses are conducted as evening or weekend programmes. They have also attracted Politicians, Educationists, NGO Staff, Local Administration Staff, Farmers, Business persons, Police , Prison and Military officers, Developmental workers etc..

They include:

- (a) 3 Months Certificate course in Project Planning and Management (PPM).
- (b) 1 Year diploma course in Project Planning and Entrepreneurship development (PPED).
- (c) 1 Year diploma course in SACCO& Micro Finance Management

TAILOR MADE COURSES.:

These are offered on request by the clients. The content and duration of these courses depends on the training needs of the clients.

RESEARCH and CONSULTANCY SERVICES:

The college offers the following services to the cooperative movement, international organizations, NGOs, Local Government, Business Community, Educational Institutions, the private sector

- Auditing and Accounting services
- Designing and conducting training programmes.

UGANDA COOPERATIVE COLLEGE-KIGUMBA

Course	Admission requirements	Gender F/M	Course Duration	Annual fees (Approx)	Employment prospects	Opportunities for further studies
Diploma in Cooperative and Business Administration	A'level with 2 principal passes one of which should be in Economics , Maths, Physics or certificate in Co-operative and Business Administration or equivalent	Both	2 years	1,035,000	Accounts Assistant , Auditing , middle level management in any Business , Co-operative organization and local governments	Graduates can proceed directly for degrees in B.com , BBA, BA Econ. BA small scale Enterprises, BA. Development studies, B.Sc accounting and finance
Certificate in Co-operative and Business Administration	O'level with 5 credits at least one in Maths and English or 1 principal pass at A'level	Both	1 year	650,000	Book keepers, cashiers, development and extension work in cooperative and development organizations	Progress to diploma in Cooperative business administration , development studies
Diploma in SACCO and microfinance management	A'level with 2 principal passes one of which should be in Economics , Maths, Physics or certificate in Co-operative and Business administration or equivalent	Both	2 years	1,035,000	Accounts Assistant, middle level management , in any business , savings and credit co-operative organizations (SACCOs) Banking Assistants in Microfinance institutions, credit /loan officer	Graduates can proceed directly for degree in B.com , BBA, BA Econ, BA Microfiance, BA. Development studies, BA microfinance

Certificate in SACCO and Microfinance management	O'level with 5 credits one in Maths and English or 1 principal pass at A'level	Both	1 year	650,000	Book keepers , cashiers, tellers, assistant loan officers	Progress to diploma in Microfinance, diploma in cooperative and business administration
Diploma in project planning and entrepreneurship development	A'level with 2 principal passes in one of which should be in Economics, Maths, Physics or certificate in Co-operative and business administration or equivalent	Both	2 years	1,035,000	Development workers , project staff , initiate and implement own projects, project development consultancy	Graduates can proceed to BA Development studies , BA entrepreneurship and development
Certificate in project planning and management	O'level with 5 credits atleast one in Maths and English or 1 principal pass at A'level	Both	1 year	650,000	Development workers, middle level mangers in NGOs, project staff start own projects	Graduates of this course can proceed to Diploma in development studies , project planning and entrepreneurship development

ADDITIONAL INFORMATION

Head of institution	Postal address	Physical location	Telephone	Email	Contact person
The principal Uganda cooperative college	P. O. Box 10 Kigumba	200km on Kampala – Gulu High way	+ 256772-695805	Sam_kya@yahoo.com	Mr. Nsamba Spiridione Registrar Kyaligonza Samuel Ag. Principal

N.B.

- (i) Revision of course fees is at the discretion of governing council.
- (ii) Plans are under way to open regional centres in the near future
- (iii) Tuition fees for foreign students is \$ 1000
- (iv) Certificate in cooperative and business administration is tenable at Tororo Campus